



Department of Finance  
Purchasing Division  
Rev 12/2015

Two Centennial Plaza  
805 Central Avenue, Suite 234  
Cincinnati, Ohio 45202-1947

Reginald E. Zeno  
*Director of Finance*

Patrick A. Duhaney  
*Chief Procurement Officer  
City Purchasing Agent*

**SUBJECT: 171R905092**

**TITLE: TERM CONTRACT FOR INSTALLATION AND  
IMPROVEMENTS OF PLAYGROUND AND  
RECREATION AREA EQUIPMENT**

Direct your reply to:

Gregory S. Algie  
Buyer, Finance Department

To Whom it may concern:

The following action has been taken on under the above reference number and title:

- ☐ All bids/proposals in response to above referenced solicitation have been rejected in accordance with CMC 321-67.
- ☐ Your bid/proposal was received after the scheduled closing time and, therefore, cannot legally be considered.  
Scheduled closing Time: \_\_\_\_\_  
Bid received: \_\_\_\_\_
- ☐ Your bid surety check is enclosed.
- ☐ Your bid/proposal has been declared informal and cannot legally be considered because:
- ☐ Bid bond form is not the one furnished by the City as required.
  - ☐ Bid bond form was not signed by bidder.
  - ☐ Bid bond form was not signed by surety company.
  - ☐ Bid was not accompanied by surety bond, cash deposit, certified check, bank cashier's check or bank official's check as required by the State Law of Ohio
  - ☐ Insufficient surety.
  - ☐ Counter proposal - not in compliance with outlined bid conditions.
- ☒ OTHER – your bid/proposal is non-responsive and therefore rejected:
- ☒ Your bid did not utilize the updated bid sheet noted in Correction Number 1, thus it was incomplete and cannot be legally considered.
  - ☐ \_\_\_\_\_

If you have any questions about the above information, please do not hesitate to contact [greg.algie@cincinnati-oh.gov](mailto:greg.algie@cincinnati-oh.gov)

Sincerely,

Patrick A. Duhaney  
Chief Procurement Officer/City Purchasing Agent